**Subject: Request for Permission to Attend SDC Meeting Tomorrow**

Chukwu Daniel Nonso

Bingham University Student (400LVL)

21ST November 2023

[Dean's Full Name]

Office of the Dean

Bingham University

Dear Dean,

I hope this letter finds you in good health and high spirits. My name is Chukwu Daniel Nonso and I am a 400 level computer science student.

As a part of my final year project, I would like to build a Student Disciplinary Committee (SDC) application that helps the committee manage their activities.

I am writing to formally request your permission to be present at the Student Disciplinary Committee (SDC) meeting scheduled for tomorrow 22nd Nov 2023.

I assure you that my intention is solely to support the committee and discover how I could build an application that helps the committee.

I understand the gravity of this request and appreciate your consideration. I am more than willing to discuss this matter further or provide any additional information if necessary.

Thank you for taking the time to consider my request. I look forward to your positive response.

Sincerely,

Chukwu Daniel Nonso

BHU/20/04/05/10

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